



Board of Education of the City of St. Louis
CAREER OPPORTUNITY

Position Title:	Social Worker-Check and Connect A+ Student Support
Payroll/Personnel Type:	12 Month
Reports to:	Directly to Site Principals and indirectly to Associate Superintendent for Secondary Education

Position Summary:

St. Louis Public Schools is seeking a Student Support/Social Worker-Check and Connect who reports directly to the site principal and indirectly to the Office of the Associate Superintendent for Secondary Education. The individuals selected for this position will work with identified at-risk students and connect with the students and the students' family to ensure regular attendance and successful completion of school. The individuals will also maintain a caseload of at-risk 8th graders who are enrolled in the feeder schools of the selected high schools. (The Student Support/Social Worker-Check and Connect position is grant funded and concludes at the termination of the grant.)

Essential Functions:

- Responsible for working with identified students with attendance problems
- Responsible to visit the homes of students identified as at-risk
- Connects with the student and the family to assist and ensure successful school attendance
- Maintains a caseload of at-risk students to support and ensure graduation
- Works closely with the Check and Connect school team to find and deliver services to the students and families
- Identifies and manage a caseload of at-risk 8th graders from the high school feeder system
- Ensures the 8th graders attend the summer school transition program
- Supports a caseload of students daily during summer school
- Any and all other duties assigned by the Associate Superintendent of Secondary Education

Knowledge, Skills, and Abilities:

- Passionate about improving urban public education, and is driven to make a difference
- Ability to perform well in a quickly changing and diverse environment
- Ability to apply principles of logical thinking to define problems collect data, establish facts and draw valid conclusions
- Ability to foster a cooperative work environment
- Excellent and effective communication skills
- Ability to express information to individuals or groups effectively
- Effective problem-solving and strong analytical skills
- Ability to develop innovative solutions and recommendations
- Ability to effectively work and interact with others and exercise a high degree of diplomacy
- Working knowledge of Social Work theory and processes
- Ability to provide in-depth assessments and intervention options
- Ability to collaborate with other mental health professionals
- Knowledge of how to access community/mental health resources
- Good interviewing and clarification skills
- Ability to work effectively as a member of a multi-disciplinary team



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Experience:

- Evidence of working successfully with at-risk students
- Demonstrated ability to work with other adults and within the leadership of the site administrator
- Proven track record of excellent attendance and timeliness at the work site
- Minimum of 5 years' experience successfully assisting at-risk youth

Education:

- Bachelor's Degree with emphasis in Social Work (preferred)
- Master's Degree in Social Work from CSWE school (preferred)
- Priority given to practicum students whose placement was in a school setting (preferred)

Physical Requirements:

- Must be physically able to operate a motor vehicle
- Must be able to exert up to 10 pounds of force occasionally, and/or a negligible amount of force constantly to lift, carry, push, and pull or otherwise move objects, including the human body
- Light Work usually requires walking or standing to a significant degree

Working Conditions and Environment:

- Work is routinely performed in a typical interior/office environment
- Very limited or no exposure to physical risk

Disclaimer:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned.

Review/Approvals:

_____	_____
Employee	Date
_____	_____
Immediate Supervisor	Date
_____	_____
Human Resources	Date

In connection with hiring for this position the district shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, sexual orientation, age, disability, veteran status or national origin.



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